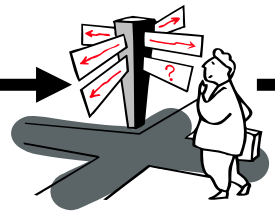
HOMESITE LEASE FLOW CHART

HOMESITE LEASE 200RL

HOMESITE APPLICATION FORMS

Application can be obtained from NLD & Agency Sub-Offices

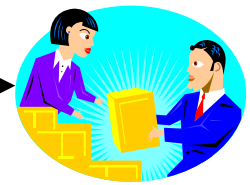
Fill-out HSL Application and signs application in BLACK INK



Applicant draws a Map of proposed Homesite location in BLACK INK

Grazing Officials identifies Grazing Permittees based on the proposed homesite location and applicant obtains land user consents for homesite.

Application filing fee of $15.00 (money order) Payable to Navajo Nation.



Homesite Lease Package

CIB;
Signature;
Map;
Consent Forms;
Tenure;
Issue Receipt for Money Order

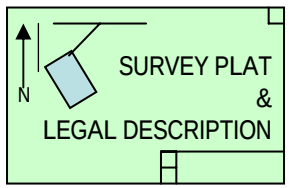
Homesite application is submitted to the Agency Sub-offices to be packaged with all required criteria, signatures and payments.

Applicant is responsible to pay for an Archeological Clearance before a legal survey is schedule. Submit proof of payment (Receipt) to NLD.

If the homesite is located within the Forest areas, the applicant will be referred to NN Forestry Dept. for approval.

Client

HSL Package - Folder is created. All documents are forwarded to Survey Section for a legal survey.



Homesite location is surveyed & drafted. Than the survey plat is submit to Registered Land Surveyor for certification (Stamp). Archaeologist receives a copy of the legal survey for Archaeological report.

Archeological survey report is sent to Historic Preservation Dept. (HPD) for approval. NPD issue a Cultural Resources Compliance Form (CRCF) with BIA approval.

HSL Package
- Survey Plat
- Archaeological Clearance (CRCF)
- Quad Map

NLD Director Reviews the Homesite package and signs on behalf of the Navajo Nation and sent to the BIA Agency Real Estate Services and Regional Director or the Regional Superintendent.

Final review by Agency RES for the BIA Regional Director or Regional Superintendent's approval.

BIA distributes HSL to Lessee after recorded with the Title Plant; Agency RES; and NLD.

Corrections

Corrections

NLD-Navajo Land Dept; HSL-Homesite Lease; HPD-Historic Preservation Dept.; BIA-Bureau of Indian Affairs; RES-Real Estate Services; NN-Navajo Nation.